



## Membership Policies & Directives

Since June 2009, the Ridgedale Rod & Gun Club has a membership cap. Although subject to change as passed by motion, currently the basic cap is set at 950 memberships, not including Family Memberships and Junior Memberships.

While allowing people from other areas to enjoy all the Club has to offer, we want to ensure that local citizens have priority. Therefore, membership is broken down into three geographical zones.

Zone	Description	Percentage of Cap
1	Abbotsford, Aldergrove, Chilliwack, Matsqui, Mission, Rosedale	60 % (min)
2	Agassiz, Hope, Langley, Maple Ridge	15 % (max)
3	Burnaby, Coquitlam, Delta, Surrey, Vancouver, and all remaining areas	25 % (max)

Members in good standing during the previous year will be able to renew their membership by the due date, regardless of the zone in which they live.

**It is Club policy that, in the interest of safety, applicants seeking to use our ranges must be conversant in the use of English in order to understand and respond correctly to Range Commands, Directions and Signage.**

### A. Applying for Membership

1. Register with [membership@ridgedale.net](mailto:membership@ridgedale.net) to confirm your attendance at one of the mandatory **New Member Information/Range Orientation** sessions listed on our website at <http://ridgedale.net/membership/information-range-orientation> **Note the registration deadlines!**
2. Download an application from our website or fill it out online at [http://www.ridgedale.net/documents/20160414\\_Membership\\_Application\\_Form.pdf](http://www.ridgedale.net/documents/20160414_Membership_Application_Form.pdf) When done, print and sign it.
3. Make sure to enter all information correctly, including a valid email address, and the total of dues and fees matches the cash payment or the amount on the cheque or money order, and payment method is recorded accurately along with cheque number, if applicable. You are required to pay all relevant dues and fees listed on the application form.
  - **Though we welcome cash, payment by cheque or Money Order is preferred.**
  - **At this time, credit or debit card payments are NOT accepted.**
  - Present yourself and your dependants, with your application form, at the appointed **New Member Information/Range Orientation**. **Except for toddlers and very young children, all persons listed on a Family Membership application must attend!**
4. Following a presentation "About the RRG" you must introduce yourself, answer some questions, submit your application with all applicable dues and fees, and have your picture taken and those of any dependants.
  - When done, all must participate in the range orientation!
  - You will receive your card(s) on conclusion of the orientation. Please note that when a cheque is returned NSF, your gate access will be disabled until you have paid the NSF fee, as listed on the application form.
  - To ensure cards are correct, they must be picked up in person at a General Meeting.
5. All memberships must have at least one (1) gate access card (\$35). For Family Memberships, spouses and dependants 18 years or younger, not requiring or not allowed independent gate access, there are picture-only cards available at \$10 each. Toddlers are exempt. Holders of picture-only cards can access the range only with a holder of a valid gate card.
  - Unless lost or stolen, cards are a one-time-only purchase.
  - Holders of gate cards are responsible for all activities recorded on that card. Loaning your card to ANYONE will result in termination of your membership, without restitution.
  - In the event of a lost or stolen card, notify the Membership Director immediately.
6. You are allowed to use the range as soon as you have received your card(s).

## B. Renewing Your Membership

**Membership runs from January 1 to December 31.** The following process only applies to those who were member in the preceding year. For example, to renew for 2016, you must have been a member in 2015.

**If you were not, or renew after December 31, you may be considered a new member, and required to pay the initiation fee and participate in a range orientation!**

**When renewing your membership you must:**

1. Obtain an application/renewal form either at the range, from the newsletter or by downloading it at [http://www.ridgedale.net/documents/20160414\\_Membership\\_Application\\_Form.pdf](http://www.ridgedale.net/documents/20160414_Membership_Application_Form.pdf)
2. Complete the form in full, print and sign it. Make sure to enter all information completely and correctly, **including a valid email address and date of birth of dependants**. Ensure the payment method is recorded accurately along with cheque number, if applicable. We accept cash, cheque or money order ONLY!
  - Credit or debit card payments are **NOT** accepted at this time.
3. Submit the completed and signed form WITH payment, preferably a cheque or money order, attention the Membership Director, either by mail to RRG, P.O. Box 54, Stn Matsqui, Abbotsford, BC V4X 3R2, or drop off at the Range in the mail slot left of the entrance door, or in person at a General Meeting **BEFORE the December 31 cut-off**.
  - **Please note that the Club does not accept responsibility for cash mailed or dropped in the mail slot at the clubhouse!**
4. Be aware that in addition to your dues and the \$20 Capital Project Fee all membership categories pay, renewals received after December 31 are subject to a LATE fee of \$20, which must be included with payment before the renewal is processed and the gate card reactivated for the new year.
  - As renewals are processed in the order in which they are received there may be further delay in re-activating your card. To avoid any interruption in accessing the range and/or having to pay late fees, always submit your renewal well BEFORE the cut-off date.

### Important

- **Unless we have received your membership renewal fee by December 31, you are not covered under the Excess Third Party Liability Insurance policy and ATV coverage, and your gate access will be deactivated. Until we have received and processed your renewal, you will not be able to legally hunt or shoot in North America, nor use the range!**
- The Gate Access Card was introduced in 2012. If you never had your Photo ID/Gate Access Card done, you are NOT considered a member in good standing. In other words, you cannot renew your membership. Instead, you need to follow the instructions under section 'A' of this document.

**When on Club property, you always MUST wear your Photo ID card visible.  
If you do not, you will be asked to leave.**